The Cidilabs Design Tools have been installed in CSU’s Canvas. With the tools you can design eye catching, easy to navigate pages in Canvas. You can also easily adjust assignment due dates, and quickly create multiple modules.

Available on pages, assignments, discussion, course syllabus – wherever you can access the content editor. When you edit a page, in the top right will be an icon of a spaceship. Click on that icon to open the design tools.

Tools Grouped by Task

- Created / Edit Content
- Customize Style
- Check Accessibility
- Build an Eye Catching Front / Home Page
- Add Theme/Image to a Page
- Change Page Image
- Edit Page Image
- Add Your Own Image - Upload/Embed Image
- Customize Banner Text
- Add Edit Navigation Blocks To Theme
- Add Content Blocks Underneath Theme
- Simulate How Page Looks in Browser or App
- Check for Accessibility
- Multi Tool
- Make the multi tool link available
- Due Date Modifier - Adjust Assignment Due and Availability Dates
- Blackout Dates
- Assignment Due and Availability Dates
- Module Builder
- Resources

Canvas and Cidilabs Design Tools
Spring 2017
Tools Grouped by Task

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<th>Customize Style</th>
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Build an Eye Catching Front / Home Page

Add Theme/Image to a Page

1) On the left course menu click Pages.

2) At the top right click + Page.

3) At the top, type a name for page.

4) In the top right, click on the Launch Design Tools icon.
5) Click on Create/Edit Content.

6) Click Choose a Theme.

7) Next to “Page Type” click Front Page.

8) Hover over the theme buttons to see a preview of the image and the theme.

9) Click on a button to add that theme and image to the page.
Change Page Image

10) Click **Choose Banner Image**

11) Click to select a **different image**.

Edit Page Image

*Click on your image*

In the design tools, in the **top right**, *click on the Image Size/Position/Style icon.*
Type in alternative text, which should describe the image.

You can change the image alignment on the page.

You can make the image look square or rounded.

Add Your Own Image - Upload/Embed Image

Upload an image from your computer to use for your page banner image or to add an image anywhere on the page.

1) When editing a page, on the bottom tool bar click the Upload / Embed Image icon.

2) Click Choose an Image

3) Navigate on your computer to the image you wish to upload/embed and select the image.
The image editor window will open.

4) Use your **cursor** to select the **portion of the image** you would like to be your banner image.

5) **Aspect Ration**: Use 10:3 for a page banner.

6) **Size**: for banner, **Fill Canvas**.

7) **Click Upload and Embed**
**Customize Banner Text**

We gave our page a title when we created it. If you want that title to display to your students then *click to turn on* – green/white check mark.

*Click again to turn off* page title.

*Type in information* in boxes and watch where it appears on the page.

“Welcome” was the title I gave my page. With the “Show Canvas Title” option, I can have this title visible or not visible.

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**Add Edit Navigation Blocks To Theme**

For example, Start Here, Syllabus, Modules

You can change the order, change an icon, add an item to the list, remove an item from the list. Control where to split the list / add a column.
Note: the Start Here and More Resources items point to a page needs to be created. Click on one of those links to create the corresponding page.

Add Content Blocks Underneath Theme

Content blockes are added below the theme and image you created. You can add text and links in a content block.

In the design tools, under Create Edit Content, click Add Content Blocks.

Click on the items you would like to add. You can rearrange the order.
Simulate How Page Looks in Browser or App

At the top of the Design Tools, you can click on **Browser or App** to get a feel for how the page will look on a regular computer or on a mobile phone.

Check for Accessibility

Design Tools has an Accessibility Checker. It allows you to verify that you’re using **Headings** correctly, that images have **Alt Text** associated with them,

Save and Publish your page.
Multi Tool

The multi tool includes the Due Date Modifier, Module Builder and Template Builder.

*Make the multi tool link available.* (Will not be seen by students).

On the bottom left menu *click Settings.*
At the top *click Navigation.*
To the right of the Multi Tool item, under the gear icon, *click Enable.*
At the bottom *click Save.*

On the left menu *click* on the Multi Tool.

**Due Date Modifier - Adjust Assignment Due and Availability Dates**

*Click* on the **Due Date Modifier**.

**Blackout Dates**
you can blackout dates such has holidays, spring break etc. In the example below, I have set Dr. King’s birthday and spring break so that an assignment would not be due during those times. I can also blackout a day of the week, for example, Sunday.
Assignment Due and Availability Dates

Adjust dates and click **Update Assignments**.

A green check mark appears next to the assignment to confirm that new dates.

**Module Builder**

You can quickly create placeholders for Modules and assignments, quizzes and discussions within those modules.

*Select a Module Prefix / Name.*
Select the number of modules to create.

Determine whether to add a place holder for each module for a template page, assignments, discussions or quizzes.

Click Generate Module List.

Resources

CSU Canvas Help Page
http://info.canvas.colostate.edu/

Cidlabs Design Tools Training Videos:
http://info.canvas.colostate.edu/cidi-design-tools.aspx